



**Community Developers Program Seed Grants
(Grant maximum \$10,000)**

Program Description: The Community Developers Program (CDP) is a network of racial-ethnic congregations and communities throughout the United States committed to advancing the church's capacity to be in mission in partnership with the communities where they are located. Work includes advocacy, economic development, youth organizing, addressing local needs, creating an awareness of national and international causes and effects.

The Community Developers Program is administered through the General Board of Global Ministries. Other General Board of Global Ministries staff and consultants assist by conducting site visits, carrying out training responsibilities, and in developing and planning strategies for addressing global and national issues.

Program Objectives:

To support racial-ethnic congregations with discerning the willingness and ability to become a Community Developers site. Including, but not limited to the following activities:

- Community mapping
- Congregation and community engagement
- Community assessment
- Creating and expanding community partnerships
- Recruiting volunteers to work towards making systemic changes
- Asset based community development
- Advocacy and social justice.

Instructions:

Answer all questions as completely as possible in the space provided. DO NOT write "SEE ATTACHED" in the place of an answer.

You may attach additional information to the completed application form.

Complete the Budget Summary and include the anticipated contribution that the Annual Conference will make to the proposed ministry. It is expected that the congregation will contribute at least 10% of the requested amount.

Approval by the Administrative body of the sponsoring United Methodist Church must be indicated by the appropriate signatures.

Maximum Grant Amount: \$10,000.00

Grant Application Form

Please fill out every question to the best of your ability and get in touch with your staff contact if you have any questions/concerns. Please do not use acronyms – spell the whole name if applicable.

Section 1: Organization & Project Information

Date of submission			
Organization or church name			
Organization type <i>(select one that best applies)</i>	<input type="checkbox"/> UMC church, conference or entity <input type="checkbox"/> Other affiliated Methodist church or entity <input type="checkbox"/> Registered non-religious non-profit organization, NGO or charity <input type="checkbox"/> Registered religious non-profit organization, NGO or charity <input type="checkbox"/> UM-related school <input type="checkbox"/> School not related with the UMC <input type="checkbox"/> None of the above. My fiscal agent will be:		
If UMC church or organization, what annual conference are you located in?			
Organization's EIN (if US-based) or registration number (non-US, if available)			
Organization contact information	Street address		
	City		
	State/province		
	Postal Code		
	Country		
	Phone number		
	General email		
	Website		
Grant contact person	Name		
	Title		
	Email		
	Phone		
Project title			
Project location(s)		Amount requested (USD)	\$
Project country			
Project time frame	Start date:	End date:	



Section 2: Narrative

- 1. What is the goal of this project? (50-word maximum)**

- 2. Briefly describe the specific needs and conditions and their causes that you seek to address through this project. (300-word maximum)**



- 3. Considering the situation and its context described above, please describe your project's objectives, activities, and the desired result(s) for each. (Please add additional activities or objectives as needed.)**

Please structure your responses like this: Objective 1: [insert objective]. Activity 1: [insert activity description]. Desired results 1: [insert desired results description]. Repeat for additional objectives. You can delete this text and enter your response, or use it as a template.

- 4. Briefly describe the assets and capacities (skills, talents, expertise, leadership, networks, community relationships, volunteer labor, supplies, etc.) that you and your community bring to this project. (150-word maximum)**



5. *(Grants up to \$100,000 only) How many people will this project support directly and indirectly?*

Number directly supported	
Number indirectly supported	

Grants over \$100,000 must submit accompanying M&E Metrics and Budget Reporting Templates, as well as any required program narrative addendum.

6. **Is your organization a new grant applicant for Global Ministries, UMCOR, or the General Board of Higher Education and Ministry?** ☐ Yes ☐ No

- a. **If yes, please tell us more about your organization and its mission, as well as how it is uniquely suited to carry out this project.**
- b. **If no, please tell us about support your organization has received from these agencies in the past two years.**
(150-word maximum for either prompt)



Section 3: Project Budget

(Grants up to \$100,000 only)

Income	USD	Narrative/Description
Requested Global Ministries UMCOR, or GBHEM Support	\$	
Other support (organizational budget support, participant registration fees for events, other grants, etc.)	\$	
TOTAL	\$	

Expenses	USD	Narrative/Description
Program Personnel	\$	
Direct Program Costs – Objective 1:	\$	
Direct Program Costs – Objective 2:	\$	
Direct Program Costs – Objective 3:	\$	
Visibility and Publication Costs	\$	



Support Personnel	\$	
Equipment	\$	
Office Rental and Supplies	\$	
Travel	\$	
Communication	\$	
Other Operational Costs	\$	
TOTAL	\$	

Grants over \$100,000 must submit accompanying M&E Metrics and Budget Reporting Templates, as well as any required program narrative addendum.

Additional notes on the budget:

- Please review the grant program guidelines for budget restrictions that may apply.
- We reserve the right to require a more detailed budget breakdown for approval, request details on the intended use of grant funds, and/or request proof of expenses after the grant closes.
- Monetary contributions by local communities or other grantors should be included in the “other support” category.
- Only fill in amounts on relevant categories; leave others blank.
- Include the whole amount requested from Global Ministries, UMCOR, or the General Board of Higher Education and Ministry in your income, which should match the requested amount from section 1 (Organization & Project Information).
- Objectives 1-3 Direct Program Costs should reference the direct expenses associated with your objectives outlined in section 2 (Narrative). Please add other objectives as needed.

Section 4: Child Safety Policy

Global Ministries and the General Board of Higher Education and Ministry require grantees who work with children and youth (under 18 years old) when using funds provided by either agency to either adopt their Child Safety Policy or have its own policy, which substantially complies with and contains the core tenants set forth in the agencies’ Child Safety Policy. If your organization is applying for funding for work even in part with children and youth (under 18 years old), please attach your



organization's Child Safety Policy or agree that you will adopt the Child Safety Policy of Global Ministries and the General Board of Higher Education and Ministry.

[Click here to access the Global Ministries and General Board of Higher Education and Ministry Child Safety Policy.](#)

- ☐ Applicant agrees to adopt the Global Ministries and General Board of Higher Education and Ministry Child Safety Policy.
- ☐ Applicant attaches its own Child Safety Policy, which meets Global Ministries' and General Board of Higher Education and Ministry's requirements.
- ☐ Applicant confirms this proposal does not involve any work with children and youth (under 18 years old).

Section 5: Signature

By signing below, you certify that the details provided in this application are accurate and truthful.

Head of organization	
Name	
Title	
Organization name	
Signature	
Date	



Section 6: Addendum

Part I: Additional Context

If project is US-based: What is the racial/ethnic breakdown of the congregation/communities served by this project?

Who will carry out the project's activities and/or how will they be completed? (100-word maximum)

Please give a brief description of the community resources relevant to the program that are seen as positive assets, e.g., hospitals, schools, churches, leadership, community groups, cultural characteristics, etc. (100-word maximum)

What results/outcomes do you expect from the activities you described for this project and how does this fit into your church or organization strategic plans? (100-word maximum)

What steps will be taken to ensure that this project/program will continue? (100-word maximum)

Please provide details on how the project will integrate feedback from the community and partners in the assessment, design, and evaluation phases. (100-word maximum)

Part II: Additional Signatures

Sponsoring UMC Pastor	
Name	
Title and name of organization	
Signature	
Date	



Part II: Additional Signatures Cont.

Sponsoring UMC's SPRC chair	
Name	
Title and name of organization	
Signature	
Date	

District Superintendent	
Name	
Title and name of organization	
Signature	
Date	

Consultation with Director of Connectional Ministries and Bishop: My signature below confirms that I have reviewed the application and / or that I am otherwise knowledgeable about the project and its current proposal before the General Board of Global Ministries. Furthermore, I have attached to this application any comments I wish to have considered as this proposal is evaluated for possible finding approval through the Community Developers Program of the General Board of Global Ministries (See Paragraph 263 of the 2016 Book of Discipline).

Annual Conference – Director of Connectional Ministries or equivalent	
Name	
Title and name of organization	
Signature	
Date	

Annual Conference - Bishop	
Name	
Title and name of organization	
Signature	
Date	



FOR INTERNAL USE ONLY

Grant Number		
Source of Funding (include Advance/DDTR info)		
Project Manager		
Consulting Executive/Reviewers		
Reviewer Comment (please include information about history of agency's relationship to partner)		
Disbursement Schedule	Payment Date:	Amount:
Reporting Schedule	Report (time period):	Due Date:

