

Please return this application and all other supportive documents to:

Dana Lyles, PhD

Pacific Islander Ministry Plan

dlyles@umcmission.org

<http://www.umcmission.org/Connect-with-Us/NationaI-Plans/Pacific-Islander-National-PIan>

**FOR OFFICE USE ONLY**

Date Application Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MOB Numbe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous Evaluation Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Review & Approval: \_\_\_Recommended

 \_\_\_Not Recommended

 \_\_\_Referred Back

Rationale: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Recommended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Timeline:

 Notification \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Disbursement Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Evaluation Sent Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Evaluation Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Funding Criteria**

**Maximum Grant Award: $5,000**

**Grants are accepted monthly**

The Pacific Islander Ministry Plan (PIM Plan) was established by the General Conference of the United Methodist Church to strengthen the ministries of the Pacific Islander communities. Funding is provided annually for projects, programs and ministries that meet the following goals as mandated by the General Conference and the priorities of established by the PIM Plan Committee:

* Congregational Development
	+ Develop New Churches
	+ Revitalize Existing Churches
* Leadership Development
	+ Training Event
	+ Scholarship for training
	+ Recruitment of pastoral and lay leadership
* Development of Language Resources and Materials

**Grants are provided as seed money or matching funds only.**

Congregational development grants are made on an annual basis; a multi-year project can reapply each year with a new application, an evaluation report, and a recommendation from the annual conference up to three years. Projects/projects with the strongest potential for viability and sustainability will be given priority.

**Funding Process**

1. Review and approval process

Applications are submitted to the Pacific Islander Ministry (PIM) Plan office for review by the Pacific Islander Ministry Plan Advisory Committee. The committee meets monthly to review and approve grant applications.

1. Notification process

After approval by the PIM Plan Committee, the PIM Plan office will email the Letter of Approval and Agreement Form to the grantee. The grantee is required to return the Agreement Form with his/her signature to the office.

3. Fund release

Funds are released via Electronic Funds Transfer once grant documents have been received from the grant awardee. Paper checks are by request. Grantees are required to submit the Receipt of Funds document within 10 business days of receiving the grant payment.

1. Evaluation process

All grant evaluations are due at the conclusion of the event, or within one calendar year of receiving grant funds, whichever occurs first.

**Application**

Please complete the information below.

|  |  |
| --- | --- |
| Ministry Project Name |  |
| Church Name |  |
| Address |  |
| Annual Conference |  |
| Language Spoken | \_\_\_Fijian\_\_\_Samoan\_\_\_Tongan\_\_\_Other |
| Name of Pastor or Contact Person |  |
| Email of Pastor or Contact Person |  |
| Telephone Number |  |
| Name of Person Completing Application |  |
| Email of Person Completing Application |  |
| Telephone Number |  |
| Caucus Chair  |  |

Please complete the following questions:

1. **History and Community Context (Please describe the church and the community).**
2. **Church Activities/Programs/Ministries**
3. **Describe the proposed program/project/ministry.**
4. **What problem is the proposed program/project/ministry addressing? Who is most affected?**
5. **What are the goals, objectives and desired outcomes?**
6. **Who are the direct beneficiaries of the project? (Please list the approximate number)**

\_\_\_\_\_Children

\_\_\_\_\_Youth

\_\_\_\_\_Men

\_\_\_\_\_Women

1. **What steps will be taken to ensure that the project continues, and how will it be evaluated?**
2. **Budget**

Churches **must** contribute at least 10% of the requested grant amount, and the contribution must be reflected in the income section of the budget. **The total income must equal the total expenses**.

1. Provide the **INCOME FROM ALL** sources for your ministry project

|  |  |
| --- | --- |
| **INCOME** |  |
| PIM-Plan Grant | $ |
| Applicant Contribution | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL** | $ |

1. Please indicate **EXPENSES FOR EACH** component of your ministry/project

|  |  |
| --- | --- |
| **EXPENSES** | **TOTAL** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL** | $ |

#  **Please attach church’s child protection/Safe Sanctuaries policy.**

**Connectional Review**

**Review by District Superintendent**

|  |  |
| --- | --- |
| District Superintendent Name |  |
| Conference |  |
| District |  |
| Address |  |
| Email |  |
| Telephone Number |  |

My signature below confirms that I have reviewed the application and/or that I am otherwise knowledgeable about the project and its current proposal before the Pacific Island Ministry Plan and the General Board of Global Ministries.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Caucus Review**

My signature below confirms that I have reviewed the application and/or that I am otherwise knowledgeable about the project and its current proposal before the Pacific Island Ministry Plan and the General Board of Global Ministries.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_