**Global Mission Fellows Program**

**US-2 Track**

**Placement Site Application**

The Global Mission Fellows (GMF) program is an initiative of The United Methodist Church that sends young adults between the ages of 20-30 out of their home context for two years of mission service. This is a faith and justice centered program that grew out of the historic US-2 and Mission Intern programs. The three [**core values**](http://www.umcmission.org/Get-Involved/Generation-Transformation/Global-Mission-Fellows/About/Core-Values/Values)of the Global Mission Fellows program are to:

● **ENGAGE** with local communities;

● **CONNECT** the church in mission;

● **GROW** in personal and social holiness.

The Global Mission Fellows program develops strong, young leaders who are committed to building just communities and a peaceful world.

**ORGANIZATION INFORMATION**

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| **Placement Site Name** | |  | | | |
| **Placement Site Address**  **City, State/Province/Region**  **Postal Code**  **Country** | |  | | | |
| **Placement Site Website, Email Address, Social Media** | |  | | | |
| ***Organization’s relationship to UMC Annual Conference***   * **Annual Conference** * **Name of bishop** | |  | | | |
| **Name of Contact Person (including title/position within the Church/Organization)** | |  | | | |
| **Contact Person Information** | | ***Email address:*** | | ***Phone number:*** | |
|  | | ***WhatsApp:*** | |
| **Will the Contact Person also be the Direct Supervisor?** Yes No | | | | | |
| **If not, please list the Direct Supervisor for the positions included in this application.** | | | | | |
| **Supervisor Name** | |  | | | |
| **Supervisor Contact Information** | | ***Email address:*** | | ***Phone number:*** | |
| ***Other contact:*** | | ***WhatsApp:*** | |
| **Please list preferred method of communication:** | | * ***Phone*** * ***Email*** * ***Zoom*** * ***Teams*** * ***WhatsApp*** * ***Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** | | | |
| **ORGANIZATION INFORMATION Cont.** | | | | | |
| 1. **What is the primary social justice issue being addressed by this placement site?** | | | | | |
| * *Children and Youth* | * *Domestic Violence* | | * *Education* | | * *Environmental Protection* |
| * *Gender Justice* | * *Health/HIV and AIDS* | | * *Human Trafficking* | | * *Indigenous Rights* |
| * *Immigration and Migration* | * *Peace Building and Conflict Resolution* | | * *Racial and Tribalism Justice* | | * *Workers’ Rights* |
| *Other: ­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | | | | | |
| 1. **Describe the impact and benefit of having a fellow serve with the placement site.** | | | | | |
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| 1. **Explain briefly the history and mission of the placement site and how the history is related to the social issue noted above.** | | | | | |
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| 1. **Describe the context and demographics of the local community that the fellow would be serving within. Include social, economic and historic cultural context to explain why the population would be impacted by a fellow’s service with the community.** | | | | | |
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| 1. **Does your organization have experience working with the Global Mission Fellows program or other service programs in the past? Can you share how this has added value to your staff and mission?** | | | | | |
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| 1. **Please list the churches, groups, organizations, networks and/or coalitions with whom you work.** | | | | | |
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**POSITION DESCRIPTION for the Global Mission Fellow**

*If requesting multiple positions with different descriptions, please include a separate application form for each different position.*

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| **POSITION TITLE** |  | | |
| **Direct Supervisor** |  | | |
| **POSITION DESCRIPTION** | | | |
| 1. GENERAL OVERVIEW of JOB DESCRIPTION: | | | |
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| 1. **Describe the specific duties and responsibilities required for this position, including hourly breakdown of a 35 hour work week. Use additional pages as needed.**   *If the position includes working with children and youth, please include the age range and group size, as well as the child safety policy. A child safety policy is required for any agency where direct service with children or youth is part of the position description.* | | | |
| *Task/Responsibility* | | *Typical number of hours/week*  \*Total number of hours should equal 35 | |
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| 1. **After the fellow completes the two year term of service, what changes in the community do you expect to see?** | | | |
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| 1. **List the specific criteria, education and qualifications required for this position. Use additional pages as needed.** | | | |
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| **Physical requirements (Check one or more that apply to this position):** | | | |
| Able to walk two miles on uneven terrain: o | Able to carry 10 pounds: o | | Other: o |
| If you checked “Other” please explain: \_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Child Safety** | | | |
| The General Board of Global Ministries of The United Methodist Church seeks to ensure the physical and sexual safety, emotional well-being and spiritual health of children, youth and adults. We require that your program ensures compliance with this standard. Standards for child safety as stated in the United Nations Convention on the Rights of the Child can be found at http://www.unicef.org/crc/.  Safety Policy Examples:  a) We offer regular education opportunities to children, youth and adults about how to recognize and reduce the risks of abuse.  b) We do background checks on all employees and volunteers for any position involving work with children or youth.  c) We provide training and support to all employees and volunteers around the issue of sexual harassment.  Please attach your organization’s policy guidelines regarding the Safety of Children and Youth. | | | |
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| **Stipend**  *Includes base of $300 + food ($250-$450 based on cost in location) + additions for transportation. (An average stipend is NET $800 when paid directly to fellow. Note that this is the amount after all applicable state, local and federal taxes and withholding.)*   1. How will the stipend be paid to the fellow? Who is responsible for ensuring fellows fill out appropriate paperwork for payment? | | | |
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| **Housing and Transportation**  *Placement sites are expected to work with the manager for U.S. missionaries and fellows to coordinate housing options and to provide detailed orientation to the placement context. For additional information about guidelines and expectations for reasonable housing and transportation, please refer to the Placement Site Guidelines Document.* | | | |
| 1. Describe how housing will be provided by the placement site within the following parameters *(i) a private room; (ii) a working kitchen; (iii) adequate heating or cooling system appropriate for the geographic region; (iv) basic furniture and furnishings or access to donated provisions from additional local partners; (v) a location with reasonable access to laundry facilities, a grocery store and public transportation or equivalent means of travel; and (vi) housing includes payment of basic utilities and internet.*   *\*Please note that housing with the supervisor is NOT allowed.* | | | |
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| 1. Describe the type of transportation available to the fellow for travel to and from the placement site (may include walking a reasonable distance). Is the means of transportation safe and reliable? (i.e. public transportation, vehicle to carry out work responsibilities, etc.) | | | |
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| 1. Any additional details or questions around stipend, housing and transportation logistics? | | | |
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| **ADDITIONAL INFORMATION** |
| 1. Do you foresee any special safety concerns at the placement location (either within the site or in the larger community) that Global Ministries should be aware of? If yes, please provide an explanation below. Yes  No  |
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| 1. Are there any restrictions that should be noted by Global Ministries when considering matching fellows to this placement site? Restrictions may include issues related to qualifications, available housing, race or gender. |
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| **APPLICATION SUBMITTED BY:** | **DATE SUBMITTED:** |
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Please email the completed application totheRev. Sonia Brum at [sbrum@umcmission.org](mailto:sbrum@umcmission.org) with a copy to [GMFellows@umcmission.org](mailto:GMFellows@umcmission.org).